Robert's Rules 罗伯特议事规则

In the council meeting, we use Robert's Rules of Order to facilitate discussion and making group decision.

在大区理事会会议上，我们应用罗伯特议事规则来开展讨论和制定集体决策。

If a council member wants to propose a Motion, please address the Chair by saying your name, your club and your officer title, then wait for Chair's recognition.

如果有理事会成员希望提出动议，请向会议主席说出你的姓名、俱乐部名称以及你的职位，等待会议主席确认。

You may then state your motion… such as I MOVE TO ADOPT THE AGENDA…, after a member has proposed the Motion, we need another member to second it. Another person will provide his/ her name, club and officer title, and then state, "I SECOND IT".

当会议主席确认后，你便可以提出你的动议，例如：我动议采纳会议议程……。在一位会员提出动议之后，我们需要另一位会员来"附议"。另一位会员将会说出他（她）的姓名、俱乐部名称和职务，随后说"我附议"。

If something needs to be discussed, then we shall have discussion before voting. After discussion, we can vote. For the items in this agenda, we will vote by voice.

如果某些议题需要讨论，则需要在投票之前进行讨论。讨论后，才可以投票。我们将会通过声音来投票。

The chairman will say 'Those in favor of the motion to adopt the agenda, please say "Aye", those who oppose please say "Nay". Depend on your response, Chairman will decide whether the motion is carried or lost.

会议主席将会说："同意动议采纳本次会议议程的会员，请说 Aye, 反对的会员，请说 Nay。"会议主席将根据大家的反馈决定是否采纳本次动议。