



CONDUCT QUALITY CLUB SPEECH CONTESTS

D89 TOASTMASTER LEADERSHIP INSTITUTE 2021
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AGENDA

1. WHY SPEECH CONTESTS?

2. 2021/22 DISTRICT 89 SPEECH CONTEST TYPES

3. MOST IMPORTANT THING

4. OVERALL CLUB CONTEST FLOW

- **BEFORE CONTEST**
- **PRE-CONTEST BRIEFING**
- **DURING CONTEST**
- **AFTER CONTEST**

WHY SPEECH CONTESTS?



Organizing a Club Speech Contest

- ▶ Should be...
 - Rewarding
 - Fulfilling
 - A great learning experience
- ▶ ... if everything turns out well!

Organizing a Club Speech Contest

However...

- ▶ Oversights can cause many problems!
 - Unhappy contestants
 - Unhappy judges
 - Unhappy audience
 - Unhappy you!

2021/22 DISTRICT 89 SPEECH CONTEST TYPES



**International
Speech Contest**



**Evaluation
Contest**



**Table Topics
Contest**



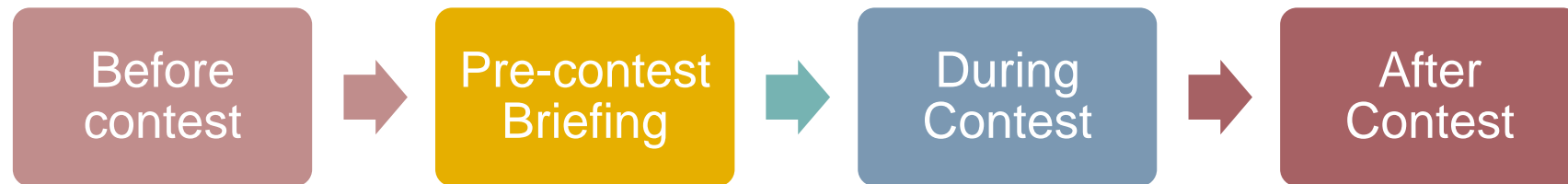
普通话演讲比赛

MOST IMPORTANT THING



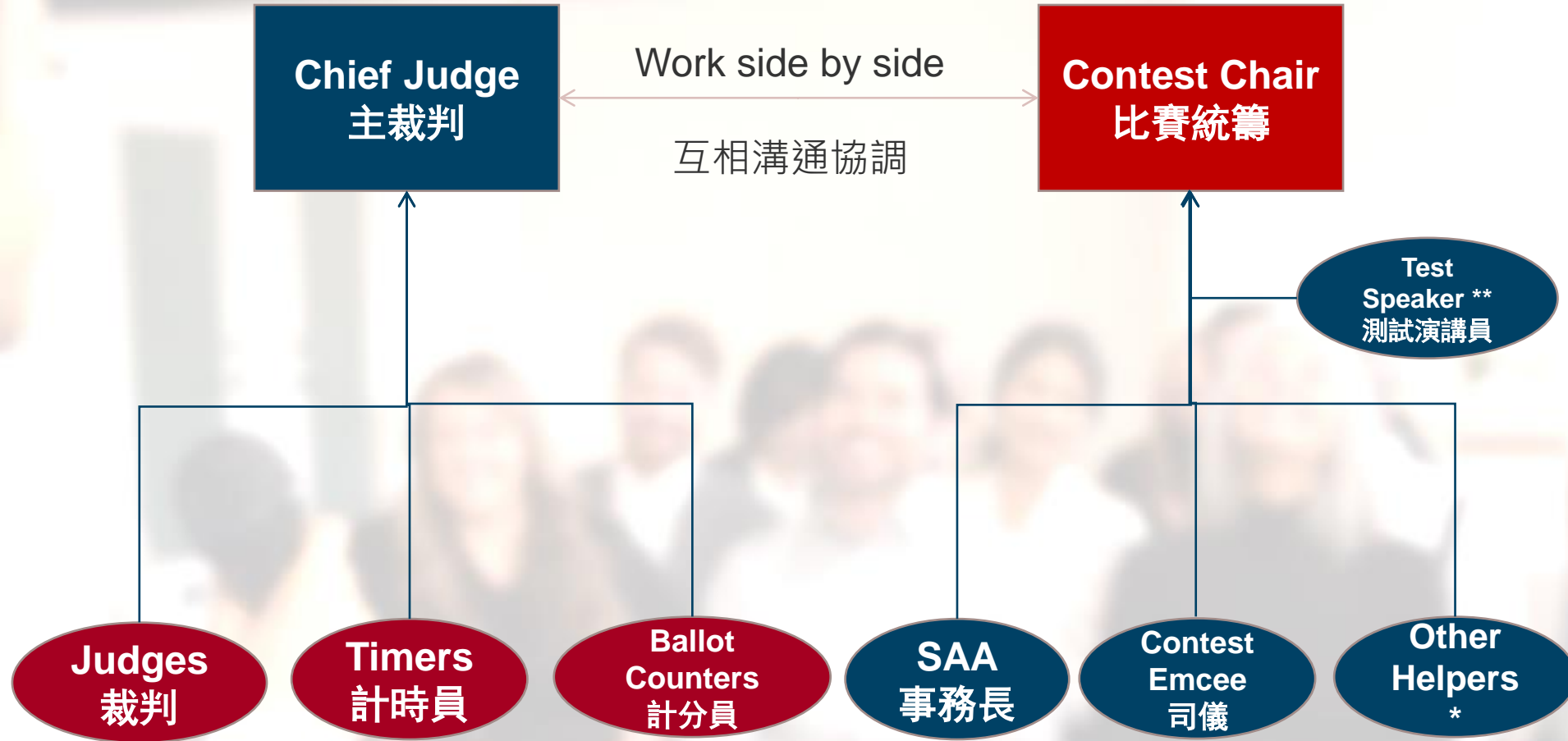
OVERALL CONTEST FLOW

- 1. BEFORE CONTEST**
- 2. PRE-CONTEST BRIEFING**
- 3. DURING CONTEST**
- 4. AFTER CONTEST**



Before Contest (1/4)

- Select a Chief Judge
- Work with the Chief Judge to select Judges, Timers and Ballot Counters.
- Invite members to be Contest Toastmaster (Emcee), Sergeant at Arms, Photographer, Receptionists...
- For the Evaluation Contest - arrange for a test speaker to deliver a 5-7 minute speech



* Other helpers include receptionists, photographer 其他工作人員包括接待員、攝影師等

** Only for Evaluation Contest 只限於評論演講比賽

Quiz #1

What is the minimum number of judges required for a Club Speech Contest?

a. 5

b. 6

c. 7

d. No Specific Requirement

At club contests, a contest chair, chief judge, at least five voting judges, a tiebreaking judge, two counters, and two timers are appointed, unless impractical.

Quiz #2

What is the minimum requirement of being a voting judge at a Club Speech Contest?

- a. Be at least Advanced Communicator Bronze or completed at least one path in Pathway
- b. Be Club EXCOM member
- c. Be paid member for a minimum of six months
- d. Be paid member as of the date of Club Speech Contest

To be a chief judge, voting judge, or tiebreaking judge at a Toastmasters speech contest, you must meet all eligibility requirements identified below.

1. At a club contest, be a paid member.

Before Contest (2/4)

- Start inviting Contestants
- Check Contestant Eligibility
- Prepare and print sufficient copies for Contest Agendas

Quiz #3

Which one of the below is **NOT** an eligibility requirement for a member to compete in the International Speech Contest?

- a. Completion of CC#6
- b. Completion of Pathway Level 1
- c. Completion of Pathway Level 2
- d. Charter member of a club chartered less than one year before the club contest

Have completed six speech projects in the *Competent Communication* manual or earned certificates of completion in Levels 1 and 2 of any path in the Toastmasters Pathways learning experience.

1. However, a charter member of a club chartered less than one year before the club contest is permitted to compete without having completed this requirement. The club must have officially chartered before the area contest.

Quiz #4

如會員想參加普通話演講比賽，他 / 她需要完成中級演講作業第六講或才能參賽嗎？

a. 需要

b. 不需要

此外，參賽者若有意參加國際演講比賽，會員必須：

a) 已至少完成中級溝通手冊中的六個單元或已取得 Toastmasters Pathways 學習途徑當中任一學習途徑底下等級1 與等級 2 的完成證書。

1. 然而，成立不滿一年的新分會，其創始會員在分會比賽前若未完成上述條件，仍可參加比賽。分會必須在區比賽前正式成立。

Before Contest (3/4)

- Print out sufficient forms and certificates:
 - Contestant eligibility forms (Contest Chair to distribute to Contestants)
 - Judge forms (eligibility, ballots and tie-breaker ballot – pass to Chief Judge)
 - Timer and Ballot Counting forms (pass to Chief Judge)
 - Participation certificates (Contest Chair to distribute to Contestants and Facilitators)
 - 1st, 2nd and 3rd place certificates (pass to Chief Judge)
- Prepare trophies for the Contest winners

Before Contest (4/4)

- Please refer to pages 25-26 of Contest Rulebook for full list of contest forms required:

For all contests

ROLE	ITEM	ITEM NUMBER
All participants	Speech Contest Rulebook	(Item 1171)
Chief judge	Notification of Contest Winner	(Item 1182)
	Results Form	(Item 1168)
Voting and tiebreaking judges	Judge's Certification of Eligibility and Code of Ethics	(Item 1170)
Counters	Counter's Tally Sheet	(Item 1176)
Timers	Speech Contest Time Record Sheet and Instructions for Timers	(Item 1175)
Contestants	Speaker's Certification of Eligibility and Originality	(Item 1183)
	Speech Contestant Profile	(Item 1189)

International Speech Contest

ROLE	ITEM	ITEM NUMBER
Voting judges	International Speech Contest Judge's Guide and Ballot	(Item 1172)
Tiebreaking judge	International Speech Contest Tiebreaking Judge's Guide and Ballot	(Item 1188)
Contestants	Region Quarterfinal Video Release Form	(Item 1193)

Evaluation Contest

ROLE	ITEM	ITEM NUMBER
Voting judges	Evaluation Contest Judge's Guide and Ballot	(Item 1179)
Tiebreaking judge	Evaluation Contest Tiebreaking Judge's Guide and Ballot	(Item 1179A)
Contestants	Evaluation Contestant Notes	(Item 1177)

Table Topics Speech Contest

ROLE	ITEM	ITEM NUMBER
Voting judges	Table Topics Contest Judge's Guide and Ballot	(Item 1180)
Tiebreaking judge	Table Topics Contest Tiebreaking Judge's Guide and Ballot	(Item 1180A)

Downloading Speech Contest Materials

SPEECH CONTEST RESOURCES



International

Contestants present a five- to seven- minute speech on any subject they choose. All districts must conduct this contest.

Tall Tales

Contestants present a speech on a topic that is highly-exaggerated and improbable in theme or plot.

Humorous

Contestants present a humorous speech that must be thematic in nature (opening, body, and close), not a monologue (series of one-liners).

Table Topics

An impromptu speech, all contestants are assigned the same topic, told to them when they are introduced by the contest chair.

Evaluation

Contestants observe a five-to seven-minute test speech and then present a two-to three-minute evaluation of the test speech.

Video Speech

A contest for undistricted clubs and provisional districts that follows the International Speech Contest rules. This contest does not advance beyond the club.

Quiz #5

I want to put the Toastmaster International's logo on trophies for my Club Contest winners (after all, Club Contests are Toastmasters related events, right?), how should I proceed?

- a. Capture a photo of TI logo, bring it to a local shop / Taobao vendor, and ask the local shop / Taobao vendor to put the logo on the trophies
- b. Buy the trophies directly from TI website
- c. a and b
- d. None of the above

Pre-contest Briefing

- Brief contestants on the rules, timing, speaking area, disqualifications, protests and draw for speaking order.
- For Evaluation contestants:
 - Brief them on where they will be taken by the SAA, that they will have 5 minutes to take notes, then have their notes taken and returned prior to taking the stage.
 - Ask them to print their names on their notes.

Quiz #6

In which situation when the contestant would **NOT** be disqualified?

- a. Did not arrive at the contest venue when the Contest Emcee steps on stage
- b. Did not attend contestant briefing
- c. Did not submit “Speaker’s Certification of Eligibility and Originality”
- d. None of the above

Should the primary contestant arrive after the briefing but before the person conducting the contest is introduced, the primary contestant is permitted to compete, provided the primary contestant:

- a) Reports to the contest chair upon his/her arrival.
- b) Has all required paperwork in good order before the person conducting the contest is introduced to begin the contest.
- c) Waives the opportunity of a briefing.

During Contest (1/3)

- Greet everyone at the start of the Contest, and introduce the Contest Emcee to the stage
- Ensure the Contest Emcee mentions the following important matters (include but not limited to):
 - General and housekeeping rules
 - Contestants' eligibility
 - Timing rules and Speaking Area
 - Speaking Order
 - Protests

During Contest (2/3)

- For Evaluation contest: ensure all Evaluation contests are escorted out by SAA when test speaker is finished
- For Table Topic contest: ensure all contestants except the first one are escorted out of the room by SAA before giving the Table Topic to the Contest Emcee

During Contest (3/3)

Once all contestants finish speaking, Contest Emcee will conduct interviews with Contestants, after the interview:

- Come to stage and distribute certificates of participation to Contestants and helpers
- Pick up the results and signed winner certificates from Chief Judge once Chief Judge and Ballot Counters are done with ballot counting
- Announce protests and disqualifications (if any)
- Announce results and present awards to winners

Announce start
of contest, pass
stage to Emcee

Monitor and
ensure contest is
conducted
throughout
properly

Present
certificates to
Contestants
and Helpers

Announce
protests,
disqualifications
and results

Present
trophies to
winners

Quiz #7

If a Club Contest with three contestants, how should winners be announced?

- a. Announce second place winner, then first place winner
- b. Only announce the first place winner
- c. Announce third place winner, then second place winner, and finally first place winner

In contests with three or more participants, a third-place winner, a second-place winner, and a first-place winner will be announced.

Quiz #8

Who is eligible to lodge (raise) protests?

- a. Chief Judge
- b. Voting Judge
- c. Contest Chair
- d. Audience

- A. Protests are limited to eligibility and originality and must only be lodged by voting judges and contestants. Any protest must be lodged with the chief judge and/or contest chair prior to the announcement of the winner and alternate(s).
- B. The chief judge, contest chair, voting judges and contestants must not consider protests from audience members.

After Contest (3/3)

- Ensure the Chief judge completes the 'Notification of Contest winners' form.
- 'Notification of Contest winners' form includes ALL the names of contestants ranked according to the ballot counters form.
- This form is then submitted to your Area Director. The winner(s) of Club Contest will proceed to the Area Contest level.

Quiz #9

Assuming your Area has 4 clubs, how many members from your Club can proceed to the Area Contest?

a. 1

b. 2

c. 3

d. 4

Eight weeks prior to the area contest, if an area has four assigned clubs or fewer in good standing, districts have the option to allow two contestants from each club to compete in the area contest.

Quiz #10

Assuming your Club Contest has 3 contestants, and your Area has 4 Clubs. Unfortunately, all 3 contestants are not able to make it to the Area Contest due to various reasons. In this situation, can you nominate other members to compete in the Area Contest?

a. Yes

b. No

Should a club, area, or division contest winner be unable to participate in the next-level contest, the highest-placed available contestant will advance to that level.

Thank you – enjoy the contests!



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